

CERAP ADVISORY COMMITTEE

Meeting Minutes for April 3, 2020; 1:30 PM – 3:00 PM

In attendance via WebEx videoconference: Diane Moncher, Diane Scruggs, Joan Pernecke, Tierney Stutz

Attending by phone: Tami Fuller, Janet Ahern

Meeting called to order at 1:34 PM by Diane Scruggs with an update on bylaws.

Diane informed the committee that she had sent a final draft of by-laws to the DCFS Deputy Chief of Staff, Stephanie Polacheck. Diane provided an overview of changes made since the draft version was last shared with the group. Among the changes were; increasing the number of members on the committee from between 10 and 20, to between 11 and 25. Diane suggested making a change to the length and start of member terms. The group discussed and made a decision for 4-year terms. The final draft also states that the committee chairperson will complete the Open Meetings Act annually and that a quorum is defined as a majority of the members. Joan Pernecke made a motion to adopt the by-laws as amended, Diane Moncher seconded, and the group voted in favor of accepting the by-laws as amended.

Tami Fuller asked Tierney Stutz if she had spoken with the Department's training department regarding using training data for evaluation by the committee. Tierney responded that she had spoken with Monico Whittington-Eskridge. Tierney relayed that Monico stated it was too late to have this data available for this year's report, however, the training department is interested in sharing data for the 2021 report. The group discussed and decided that they would like to utilize the data from training for next year. Tami, Diane and Tierney agreed to have a follow-up phone call with Monico and provide the group with further details at the next scheduled committee meeting.

Janet Ahern made a motion to accept the minutes from the January 10th, 2020 meeting, Tami Fuller seconded and the group voted in favor of accepting the minutes.

Tami Fuller lead the group through a presentation of the annual report to the general assembly from this committee. Diane Scruggs asked if the statistics in the report may appear to be skewed for 2020 due to the COVID-19 pandemic. Tami agreed and stated that she will include footnotes in the report to address these concerns. A motion was made to accept the report. The motion was seconded, and the vote carried in favor of accepting the report.

The group discussed that DCFS management had contacted Dana Weiner from Chapin Hall to evaluate whether the CERAP is the best tool for evaluating risk. The group asked that Dana be invited to the next scheduled committee meeting for further discussion.

The next scheduled CERAP Advisory Committee meeting is scheduled for July 10th @ 1:30 PM.

Meeting adjourned at 2:31 PM.